



➤ **Muhammad Hafeez Ullah Khan**

Audit Officer (BPS-18) (Rtd)

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Personal Summary

Date of Birth	24.10.1956
Date of retirement	24.10.2016
Educational Qualification	B.A (Punjab University)
Professional Qualification	<ul style="list-style-type: none">• SAS (Subordinate Accounts Services)• Performance Auditing (International Course)• Financial Management Courses

An experienced and committed auditor with an ability to generate and implement procedures, and to evaluate accounting system for efficiency. Having a successful track record for checking financial records, book-keeping and accounting methods to identify efficiency improvements that maximize profitability.

Service History

- Audit Officer (Directorate General of Audit (Works) Lahore. 1996-2016
- Assistant Audit Officer 1987-1995
- Senior Auditor 1982-1987

Major Postings

- Audit Officer, Directorate General, Audit, Works, (Provincial) Lahore.
- In-charge Branch Audit Office, LDA, Lahore.
- In-charge Branch Audit Office Pak. PWD Islamabad.

Audit of Authorities / Departments

In-charge LDA Branch Audit office Lahore.	Audit of Irrigation Department
Audit of RDA / GDA	Audit of PHE Department
Audit of PHA Lahore	Audit of C&W Department
Audit of MDA Multan	Audit of Local Government
	Audit of Secretary, Irrigation Department

Foreign Audit of Pakistan International Airlines (PIA) (Financial Management, Procurement, System Analysis, Stock Taking)

Audit of PIA offices at *Dubai, Milan, Paris, London and Manchester*

Professional Experience

- 15 years in Maintenance of Accounts of various formations in Public Sector
- 15 years as Pre-auditor in Public sector
- 4 years in applications of Financial controls in Capital Development Authority, Islamabad.
- Financial / Performance / Certification Audit assignments in compliance with the Government Internal Audit standards including procurement of machinery and other materials like stationery, stone, equipment etc.
- Involved in financial reporting, risk management & compliance.

Skills

- ✓ Extensive knowledge of PPRA Rules, Procurement / Contract Management / Tender Evaluation / Estimation and Evaluation of Bids
- ✓ An excellent understanding of auditing techniques. Experience within an internal or external audit environment
- ✓ Comfortably work on MS / Excel
- ✓ Professionally trained specially in Procurement / Financial / Regularity Audit.
- ✓ A guest demonstrator at AATI on account of various mega projects.

Training and Workshops at Audit and Accounts Training Academy Lahore

- ✓ ITP (International Course on Performance Audit)
- ✓ Detection of fraud
- ✓ Procurement Audit
- ✓ Financial Management Skills
- ✓ Audit of Public Works